



RUNGTA VIDYA BHAVAN

(Under the aegis of SANSKAR BHARTI TRUST, BHARUCH)

Mahatma Gandhi Road, Bharuch – 392001 Helpline : 02642 – 243466

ADMISSION FORM

STD. TO BE ADMITTED : _____

Personal Details

Pupil's Name : _____

(In Block Letters) (Surname) (Name) (Father's Name)

Date of Birth : _____ (DD/MM/YYYY) AADHAR No.: _____

In words : _____

Place of Birth : _____ Caste : _____ Category (GEN/OBC/SC/ST) : _____

Sex (Male/Female) : _____ Mother tongue : _____ Religion : _____

Father's / Guardian's Name : _____

Educational Qualifications : _____ Age : _____

Occupation : _____ Annual Income (INR) : _____

Residential Address : _____

Official Address : _____

Contact No. (Call) : _____ Contact No. (Whatsapp) : _____

Email ID : _____

Mother's Name : _____

Educational Qualification : _____ Age : _____

Occupation : _____ Annual Income (INR) : _____

Residential Address : _____

Official Address : _____

Last School Attended (If any) : _____

S. No.	Name of Sibling/s (Brothers / Sisters)	Std.	School
1			
2			
3			

RULES & REGULATIONS OF SCHOOL

1. Admission and withdrawal

- a. The student will be eligible for admission if he/she has completed the required age as per Govt. Guidelines.
- b. Student may be admitted to the School only with a valid Leaving Certificate from the last School attended.
- c. A student coming from other state/country must produce the S.L.C. from the last school attended by him/her duly countersigned by the Educational authority of the state/country (Inspector of Edu./Director of Edu.).
The school will not be responsible of countersigning process.
- d. The documents required for admission to be submitted with this form :
 - (i) School Leaving/Transfer Certificate & Mark sheet from the last school attended.
 - (ii) Birth certificate copy of student.
 - (iii) Aadhar card copy of student.
 - (iv) Aadhar card copy of Parents/Guardian.
 - (v) 4 Passport size photograph of Student.
 - (vi) 2 Passport size photograph of Parents/Guardian.
 - (vii) Caste certificate of student.
 - (viii) Last six months' bank statement of Parent/Guardian.
- e. In case of withdrawal from school, Leaving certificate will be only issued after submission of application from the Parent/guardian after clearance of all pending dues.

2. Leave and Absenteeism

- a. No student will be permitted to remain absent from school without permission of the Principal & Class Teacher. However, in case of illness/unavoidable circumstances an application duly signed by the parent / Guardian along with necessary documents must be produced immediately after reporting back to school.
- b. Any Change in residence/office address should be informed to the school office immediately.
- c. Irregular attendance, insubordination to teachers or Principal, any kind of misbehavior in or outside the school is not expected from a student & he/she may be given in disciplinary notices. In Case of repeated misconduct, the student may be suspended from the school.
- d. Any property damage done in or about the premises will be compensated by the parent/guardian of the student/s responsible for it.
- e. The parents are not allowed to meet teachers during regular school hours. In case of urgency, please contact school office & seek an appointment of the Principal / Teacher.
- f. All students must wear proper tidy school uniform.

3. School Fees

- a. The school fee must be paid on or before the due dates. A Penalty of Rs. 100 will be imposed by the bank.
- b. The school Fee does not include miscellaneous expenses like uniform, Books, Stationary, Extra Materials, identity Card, School Diary, Tours etc.
- c. In case of bouncing of cheque(for whichever reasons), the bank charges will be paid by the parents.
- d. The school Fee does not include Registration fee , Mobile app Fee, Caution Money (Refundable)

School Fee Structure

Fee Category	Amount	Fee Bifurcation	Timings of Payment	Mode of Payment	Total Amount
Admission Fee	550	One Time	Admission	School Office	550
Tuition Fee	550	Monthly	June, July, Sept., Nov, Dec., Feb., April	Bank Deposit	6600
Term Fee	550	Half Yearly	First Term Start/ End	Bank Deposit	1100
Lib/Craft/Exam	400	Annual	First Term Start	Bank Deposit	400
Computer	600	Annual	First Term Start	Bank Deposit	600
Grand Total Rs. 9250*					<small>*T & C Apply</small>

I solemnly declare that the information given above is true.

I have read all the rules and regulations of the school and Adhered to abide by them.

All Disputes subject to Bharuch Jurisdiction Only.

Date :

Place :

Signature (Parent/Guardian)